

ALDBROUGH ST JOHN PARISH COUNCIL DRAFT MINUTES**THE MEETING OF ALDBROUGH ST JOHN PARISH COUNCIL HELD ON Tuesday 23rd February 2021 at 7.00PM virtually via Zoom.****PRESENT:** Cllr R Pronyszyn (RP) - Chair, Cllr M Banks (MB) -Vice Chair, Shelia Turner (ST), Stephen Baddon (SB), PC Mark Wood (MW), J Pears (Clerk)

Minute	Item	Summary	Detail/Action	Action/By Who
1.	Apologies		District Councillor Jimmy Wilson-Petch - RDC (JWP), County Councillor Angus Thompson - NYCC (AT).	
2.	Declarations of Interest		None recorded, except that Parish Councillors present expressed their interest in anything that affects the Parish.	
3.	Councillor Vacancy	There is a Councillor vacancy due to Councillor B Whitfield standing down.	The Councillor Vacancy has been advertised and RDC informed. The Parish Council have received an expression of interest in the vacancy from Jim Sandhu. No other interest has been received. MB will invite Jim Sandhu to the May meeting.	MB
4.	Minutes of last meeting		The minutes were agreed as an accurate record and signed by RP.	
5.	Matters Arising			
5.1	Matrix Boards	The posts to affix the matrix boards have been erected in the 2 proposed locations; 1. On the road from Melsonby, approaching Aldborough. 2. Through the centre of the village near the bus shelter.	The 2 post have now been erected as agreed. RP suggested that research is undertaken on the suggested 3 rd pole location on Low Green between the surgery and bus shelter. A temporary speed detector be put in place for a week to collect speeding data in the Summer. Cllrs agreed to hire a detection device for a week in the summer 2021, initially at a cost of £110 per week. The potential to erect a third post will be reviewed following data analysis. RP confirmed that the Parish Council had received the funding of £2k from NYCC towards the purchase of the Matrix Boards. The boards have been purchased from Swarco at a cost of £3,112.00	RP/All Cllrs RP/MB

			(+VAT). The delivery and installation will take place in the next few weeks. RP and MB have volunteered to attend the Matrix Board training.	
5.2	Spenceley Place parking	<p>Email from resident sent to Clerk sharing concerns about the lack of car park spaces. Cars are parked to the entrance of the road and could cause problems for larger vehicles to gain access. Could creating additional parking spaces be considered.</p> <p>There is an area in Spenceley Place which could be converted into parking spaces. However, this isn't viable for more than 4 cars. There are 2 other options that could be a consideration:</p> <ol style="list-style-type: none"> 1. Using the doctor's surgery car park, this could be used out of doctor's hours and potentially a gate could be inserted at the top of Spenceley Place to the surgery car park. 2. Consider demolishing the garages and converting the space into a car park 	<p>RP Met with Dr Mark Hodgson to discuss the idea of using the doctor's surgery car park out of hours. Dr Hodgson has agreed to discuss this with the Practice partners. RP has followed this up with a letter to Dr Hodgson. RP will follow this up.</p> <p>Clerk contacted RDC to raise the concerns and include the suggested options, copying in JWP. Gary Hudson at RDC had acknowledge the email and confirmed this had been passed to his Director. Clerk to follow up.</p> <p>Cllr agreed that JWP and AT should be made aware of the ongoing challenges and support ASJ. Clerk to contact them.</p>	<p>RP</p> <p>Clerk</p> <p>Clerk</p>
5.3	Cricket Club	Cricket Club proposal to extend the cricket ground and address the issues around the fencing and disposal of grass.	MB confirmed this is in hand, the fence will be erected in due course. There are no alterations to the mound however this in hand. MB is managing this.	MB
5.4	Grass Cutting		Completed.	Completed
5.5	Visitors to the Green	This was covered in a separate meeting. RP is developing a Green Policy.	<p>RP is developing a policy for use of the green and this will be shared with councillors initially in draft form and circulated publicly. RP will consult with residents of the village for feedback.</p> <p>MB brought to the attention of the councillors that a drone has been being flown over the Village Green. As a Parish Council do, we need</p>	<p>RP</p> <p>MW/Cllrs</p>

			<p>to have insurance to cover this? PC Mark Wood (MW) attended the meeting and councillors asked if he could advise us on this. MW has guidance he will share it with the PC.</p> <p>It was also noted that chipping golf balls was happening on the Village Green. This wasn't a problem however it was brought to the attention of the Parish Council.</p>	
5.6	Tree Survey	Work to be completed on various trees in the village.	Work has been completed on the horse chestnut and sycamore tree as agreed. Remaining remedial work has been completed in house to keep the costs down. However, there may be a future cost dependant on what work is required.	Completed.
5.7	Play area fencing	Update.	RP is now progressing this and will follow up with the Play Park Committee. A previous quote of over £12000 was given. SB will look into the legal requirements for a minimum distance between the fence and the play park equipment.	RP/SB
5.8	Update from District and County Councillor	Update.	<p>JWP could not attend the meeting however he did ask councillors to discuss the Richmond School Trust email received. Councillors felt the email gave no direct concern to ASJ and agreed Clerk should respond to JWP. RP spoke about the proposals for local government reorganisation aimed at reducing the number of local government tiers. Two proposals have been submitted: one to create a single tier based on North Yorkshire County Council (NYCC); and the other to replace NYCC by merging the existing District Councils into two bodies.</p> <p>Councillors asked that JWP look at the planning application for Rosalind Cottage, East End particularly regarding the issue of NYCC minimum parking requirement, and update them.</p>	<p>Clerk/JWP</p> <p>JWP</p>
5.9	Drs Lane Flooding	Ongoing.	<p>Flooding at Doctors Lane still needs resolving. The work carried out to date has not resolved the issue. Clerk has written to Highways and is awaiting a response. Highways have a 20-working day respond time. Clerk will continue to follow this up.</p> <p>The Parish Council received an email from a resident raising their concerns. The resident requested that we write to Highways and in</p>	Clerk

			particular Ian Beighton. The Clerk has written to Highways/Ian Beighton and is awaiting a response. Clerk will follow up if and when necessary.	
5.10	Noticeboard	Update.	MB and SB have installed the new Notice Board. RP asked that the Clerk access the part funding from the Area Partnership Funding Scheme 2020-21. RP asked if the old Wooden ASJ sign was salvageable. MB has the sign drying out in his shed, the sign is rotten in places but should be useable. RP and MB will both hold a key for the notice board.	MB/Clerk/SB
5.11	Precept 20/21		Completed.	
5.12	Memorial Trees on the Green	Enquiries received from a number of residents. They would like to be consider for sponsoring the planting of a memorial tree in the village.	Councillors agreed this is an initiative they would like to progress. MB is going to speak to one of the residents on High Green who has access to professional arborial expertise in order to establish the type of trees to plant and what other things the PC need to consider. The Parish Council agreed to get in touch with the residents who have enquired and ask if they would like to be involved in the initial stages of the initiative.	MB/Clerk
5.13	Lane from Post Box to Packhorse Bridge	Email received from resident to Clerk outlining the damage to the Lane.	Councillors MB and SB have visited the damaged areas. This is in hand and will be completed as and when the weather permits.	MB/SB
5.14	North Richmondshire Community Project (NRCP)	Joining the project and representing ASJ.	Completed.	
5.15	Post Office Service	Email received from the Village Hall Management Committee to the Clerk.	Completed.	
5.16	White Lines –	Road Safety Concerns – White line markings at Spenceley	Clerk has contacted Highways and they have responded and	MB/Clerk

	Road Markings	Place.	suggested that the Parish Council indicate their suggested line markings on a map emailed to them. MB will do this and Clerk will respond to Highways.	
5.17	Public bench	The Parish Council agreed the placing of a bench at the edge of the green opposite the entrance to Spenceley Place.	SB confirmed this is hand. SB/MB will complete the placement.	MB/SB
5.18	Budget Consultation Update	Update emailed received - The budget consultation email was received from RDC proposing a 1.9% increase to the Council Tax and circulated to councillors. Councillors acknowledged receipt of the email and noted its contents.	Completed.	
5.19	Parish Council Website	Update.	RP has suggested that the Parish Council access the existing ASJ Website. RP has spoken with Chris Dickinson and Nick Langan and they are in agreement with this. The costs could be split 50/50. Councillors agreed that this is something to progress and makes sense to have everything related to ASJ in one place. RP will progress this.	RP
5.20	Drainage at the White Bridge		MB confirmed that he has dug out and gravelled the flooded area. While digging a man hole was discovered, it has been rodded and this is draining water away to the Beck. The grassed area needs repairing and the main hole cover has slight damage that will also need repairing in the better weather. The water is now draining away.	MB
5.21	Drainage at the Cricket Pitch		MB confirmed that him and SB dug a 600- 700mm deep drain. It appears to be working and continue to drain but will need another day spent on it.	MB/SB
5.22	Encroachment	Encroachment enquiry from a resident.	An email was received from a resident. They have use of the riverbank and would like to seek approval and pay the appropriate encroachment fee for this. Clerk will contact resident with a holding email. Councillors agreed that the relevant legal advice should be sought before formally responding. Clerk to draft a formal response and share with the Councillors for their input. RP will liaise with contacts to get legal advice on the matter.	Clerk/Cllrs/RP

			<p>RP will update resident.</p> <p>Councillors agreed that it would be beneficial for them all to meet and have a walk around the village prior to the PC meetings and should be implemented immediately.</p>	<p>CLRs/SB</p>
7.4	Resident email received	Water standing at Mary Wild Beck at the right of way stile.	Clerk to contact NYCC rights of way to inform them of the flooding.	Clerk
8.	Items for future Agenda	Opportunity for Councillors to bring up items to be included in next meeting's Agenda.	<ul style="list-style-type: none"> • Strim the area at East End near the dog bins. This will need reviewing in the springtime and a job that will need doing regularly. RP and ST both nominated themselves to do this. • Clerk to add planning application information as an appendix to future agendas. 	<p>RP/ST</p> <p>Clerk</p>
9.	Date of next meeting		The next Parish Meeting will be on 11 th May 2021 at 7.00pm virtually via Zoom. This is the Annual Parish Council Meeting.	
<u>Meeting ended at 8.40pm</u>				